
West Berkshire Local Plan Review 2022-2039 Proposed Submission Consultation

Committee considering report:	Council
Date of Committee:	1 December 2022
Portfolio Member:	Councillor Richard Somner
Date Portfolio Member agreed report:	14 November 2022
Report Author:	Bryan Lyttle
Forward Plan Ref:	C4274

1 Purpose of the Report

- 1.1 The Proposed Submission Consultation is a key stage in the development of the emerging West Berkshire Local Plan Review (“LPR”) that will shape the future of development in West Berkshire up to 2039. The document through its production has been overseen by the Planning Advisory Group, a cross party working group.
- 1.2 It is a legislative requirement that upon adoption a local plan must have a minimum of 15 years left to run. A high number of responses were received at the Regulation 18 stage of the Town and Country Planning (Local Planning) (England) Regulations 2012 (“Regulation 18”) (the start of the formal engagement stage of the Plan). This, in combination with changes to the National Planning Policy Framework (NPPF) and updates to the evidence base such as flooding data as a result of climate change, means that based on the original timetable (2022 – 2036) the LPR would not have had the required 15 years post examination period. It has therefore been necessary to extend the plan period by three years to 2039.
- 1.3 The purpose of this report is to present the main changes to the LPR and supporting documents following the Regulation 18 consultation, and to seek approval to undertake a further public consultation on these documents in accordance with the West Berkshire Statement of Community Involvement and Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012. This additional consultation is known as a Regulation 19 consultation and is undertaken on behalf of the Secretary of State so that the examination can focus on the key issues raised in relation to the submission version of the local plan.

2. Recommendation(s)

- 2.1 That Council grant delegated authority to Executive Director Place to;

- i) Agree any minor typographical and nonmaterial changes to the Proposed Submission Local Plan Review 2022-2039 and supporting documents, (including the approval, prior to publication, of the final:
 - a. Air Quality Study;
 - b. Whole Plan Viability Report;
 - c. Employment Land Review Update;
 - d. Housing Employment Land Availability Assessment;
 - e. Landscape Sensitivity and Capacity Assessments for Individual Sites;
 - f. Settlement Boundary Review; and
 - g. Equality Impact Assessment.
- ii) Publish the Proposed Submission Local Plan Review 2022-2039, and supporting documents for a six week consultation period in accordance with the West Berkshire Statement of Community Involvement and Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012.
- iii) Following public consultation, consider and summarise the responses received, and submit the Proposed Submission Local Plan Review 2022-2039 and supporting documents to the Secretary of State for independent examination in line with Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012.

3. Implications and Impact Assessment

Implication	Commentary
Financial:	<p>The Council is committed to producing the Local Plan Review. Budgetary provision has been made to carry out the relevant work.</p> <p>If the plan does not progress to examination in 2023, then the evidence base will need to reassessed and if necessary updated. If all the evidence needs to be renewed then the cost to the council could be in the region of £1 - 1.5 million.</p>
Human Resource:	No HR implications identified.
Legal:	The Local Plan Review will provide the planning framework for development planning in West Berkshire for the period 2022 - 2039.
Risk Management:	In the absence of an up to date development plan relating to development, planning applications received have to be considered against a dated local policy framework and national policy, increasing the possibility of the authority not being able

	<p>to consider all relevant local circumstances when making a determination.</p> <p>It is essential that the LPR is based on evidence and has 15 years left to run following the examination process. By publishing the evidence base and moving the end date to 2039 the LPR ensures that these requirements are met minimising the risk of legal challenge of these aspects.</p>			
Property:	No issues identified as the document has been produced in compliance with the NPPF and the associated evidence base.			
Policy:	The LPR has been written to comply with National Policy (unless the local evidence produce by the Council to support the LPR suggests otherwise), and also expand on the Councils Vision as set out in the report. This will be tested at examination.			
	Positive	Neutral	Negative	Commentary
Equalities Impact:				
A Are there any aspects of the proposed decision, including how it is delivered or accessed, that could impact on inequality?	X			<p>As part of the submission documents an equalities impact assessment must be submitted.</p> <p>This shows that all of the policies in the LPR have been positively prepared and that over all the Plan has a positive impact</p>
B Will the proposed decision have an impact upon the lives of people with protected characteristics, including employees and service users?	X			Yes for example the plan positively promotes the needs of Gypsies Travellers and Travelling Showpeople.
Environmental Impact:	X			The environmental impact of the LPR is assessed within the Sustainable Assessment (SA), Strategic Environmental Assessment, (SEA)

				Habitats Risk Assessment (HRA) attached as appendices to this report, plus other supporting evidence available on the website. Mitigation required under either SA/SEA and/or HRA will mean the overall assessment results in a positive outcome.
Health Impact:	X			The LPR has been written with health in mind – not just with regards to active travel but also includes for the first time a need for large developments to produce Health Impact Assessments (HIA).
ICT Impact:	X			The LPR Policies Map has been produced for a digital platform. The consultation encourages digital responses and the plan contains a policy for new development to be digitally connected.
Digital Services Impact:				None, as digital platforms already in use.
Council Strategy Priorities:		X		The LPR supports and promotes; Maintain a green District, Develop local infrastructure including housing to support and grow the local economy, Support businesses to start, develop and thrive in West Berkshire.
Core Business:	X			The LPR has positively planned for a housing mix that reflects something for everyone. The LPR positively plans for business, enterprise and industry into a productive, growing and dynamic local economy. The LPR positively plans for the health and wellbeing of residents of all ages and backgrounds.

				The LPR positively conserves and enhances the beautiful, historic and diverse landscapes of West Berkshire.
Data Impact:		X		The Regulation 19 consultation will generate significant amounts of data as landowners, agents, members of the public and Parish/Town Councils together with other statutory bodies respond. This information will be collected and stored on the "Objective" system in line with the <u>Privacy Notice – Development Plan</u> which was updated December 2021. https://westberks.gov.uk/privacynotices
Consultation and Engagement:	<p>The LPR has already been subject to significant consultation as the Statement of Consultation which is part of the submission documents for the examination shows.</p> <p>All statutory consultees, site promoters, organisations and individuals who have taken part in the consultation to date will be contacted and informed of the Regulation 19 consultation. Town and Parish Councils will be contacted separately. A new website has been produced to assist in the consultation, along with short video presentation about why the LPR is important.</p>			

4 Executive Summary

- 4.1 The LPR is the spatial application of the Council's vision. It has been written to reflect the Council's declaration of a Climate Emergency, has a green thread running throughout the document and the environment policies have been promoted to the front of the document. The LPR also sets out the housing numbers for the District between 2022 and 2039 (between 8,721 and 9,146), and a distribution for the houses, including the allocation of a strategic scale development at North East Thatcham (NET).
- 4.2 The LPR must be based on sound evidence and developed in partnership with the community. The proposed submission draft of the LPR is based on the outcomes of the consultation that has taken place to date, and also on the findings of the evidence base that has been prepared to support it. It is also underpinned by a Sustainability Appraisal which assesses the social, economic and environmental impacts of the LPR throughout the development of the document (attached as Appendix E). It is considered that the LPR (attached as Appendix D) meets the tests of soundness required.
- 4.3 The report gives information about the content of the proposed submission draft of the LPR and describes the 'place-shaping' role of the Strategy. The LPR document consists of the following sections:

- Introduction and Background
- Context Shaping West Berkshire Vision and Objectives;
- Development Strategy - Our place based approach
- Our environment and surroundings
- Delivering Housing
- Fostering economic growth and supporting local communities
- Non-strategic site allocations – Our place based approach
- Development Management Policies – Our place based approach
- Development Management Policies – Our environment and surroundings
- Development Management Policies – Delivering Housing
- Development Management Policies Fostering economic growth and supporting local communities
- Appendices.

4.4 If Council approve the proposed submission, the LPR will be published for consultation for a 6-week period from 6th January 2023, followed by submission to the Secretary of State in March 2023, independent examination in the summer of 2023 and adoption in Winter 2023/24 (subject to Planning Inspectorate).

Supporting Information

5. Introduction

5.1 The LPR is the main, overarching policy document of the West Berkshire Local Plan. It sets out the spatial planning strategy for the District until 2039. Once adopted, the LPR will be the basis for planning decisions made in the District. The LPR sets out how the Council will deliver the spatial aspects of its vision as well as how national policies, will be applied locally. It contains information about how the housing numbers (between 8,721 and 9,146) will be delivered in terms of distribution, and allocates a new strategic scale development site at North East Thatcham, although this has been significantly reduced from the Regulation 18 proposal of 2,500 dwellings.

5.2 The Regulation 18 stage marks the start of the engagement stage of the Plan and requires that various bodies and stakeholders be notified that the Council is preparing a plan and invites them to comment on what has initially been proposed. Before the plan can be submitted to the Secretary of State for Examination, the local planning authority must undertake a formal consultation on the Proposed Submission Local Plan Review 2022-2039 (Regulation 19 consultation) and provide the Inspector with the number of representations made and a summary of the main issues raised in those representations.

5.3 The Council's approach must be sound and, as such, it is necessary for the policies to be underpinned by a comprehensive evidence base to be published alongside the LPR. In addition the policies and proposals in the LPR are subject to a sustainability appraisal (SA) / strategic environmental assessment (SEA) – a process whereby the economic, environmental and social consequences of policies are assessed throughout the stages of preparation of the LPR. In addition following the designation of the Nutrient Neutrality Zone around the River Lambourn Special Area of Conservation (SAC) in March 2022, an Appropriate Assessment under the Habitats Regulations (HRA) is required. This is attached at Appendix F.

Background

5.4 The production of the LPR is an iterative process that is subject to a number of stages. The proposed submission LPR has been developed taking into account the outcomes of previous consultations such as the extensive Regulation 18 public consultation, which took place between December 2020 and February 2021.

5.5 The Planning Advisory Group (PAG) has met on a monthly basis since November 2018 to discuss and develop the Proposed Submission draft LPR and responses to the Regulation 18 consultation. The final draft of the proposed submission LPR accompanied by the Sustainability Appraisal/Strategic Environmental Assessment was circulated to PAG for discussion at the PAG meeting on the 17th November 2022. The Proposed Submission LPR (attached at Appendix D) is the current version of the document reflecting the latest comments made by PAG.

5.6 The LPR is based on the key principles of the front-loading of evidence and continuous public participation. The preparation of the LPR has, therefore, been informed and underpinned by a comprehensive evidence base to ensure that it addresses and responds to the issues facing the District. As a result of recent changes to the LPR, including those discussed by PAG, there are a number of minor typographical and nonmaterial changes which need to be made to the supporting documents to ensure consistency. However, as previously stated, the latest comments made by PAG are reflected in the Proposed Submission LPR (attached at Appendix D), which Council is being asked to progress to Regulation 19 consultation.

5.7 The attention of Council is drawn to the supporting documents from the LPR evidence base appended to this report (Appendices E-J) and to those listed in Appendix C accompanied by a short note on the purpose/status of each document and its availability. Where a summary document is available now with more detail to follow for reference purposes, as soon as possible and/or by the start of the public consultation period, Appendix C makes this clear. This report seeks delegated authority for the Executive Director Place to approve such documents prior to publication, where there are nonmaterial changes and/or the conclusions do not significantly change. Appendix C is not exhaustive - the remainder of the evidence base underpinning the LPR may be viewed on the Council's website at <https://www.westberks.gov.uk/local-plan-evidence>.

Proposals

5.8 The LPR has been structured to bring out the spatial issues for the district, and to make sure that the implications of the LPR for different areas within West Berkshire are clearly expressed. In summary it contains the following sections.

- a) Introduction and Background – A brief introduction to West Berkshire, what the LPR is for, why it is important how the LPR will be tested and how to respond.
- b) Context Shaping West Berkshire Vision and Objectives - The context in which West Berkshire is located and the vision that the Council wishes to see (Net Zero carbon (regulated and unregulated) by 2030) and the strategic objectives which represent the key delivery outcomes that the LPR should achieve.
- c) Development Strategy - Our place based approach. This provides a link to the other strategies, national and local within which the LPR sits. It also introduces the need for the LPR to be based on evidence and the constraints around which the LPR must be based. The big change here is the reduction to just three spatial areas, due to lack of development opportunities in the former Eastern Urban Area.
- d) Our environment and surroundings - This section begins by including a new policy on Responding to Climate Change and represents the beginning of the “Green Thread” which runs throughout the LPR, demonstrating that the environment is front and central in the LPR. This section includes policies on flooding, air quality, landscape, historic environment, green infrastructure and bio/geo diversity including bio diversity net gain.
- e) Delivering Housing – Housing numbers has traditionally been at the beginning of all plans as it sets out the scale and location of development. It is proposed that between 8,721 and 9,145 are built between April 2022 and March 2039 which is the Local Housing Need (LHN) and an additional 5% for flexibility. The majority of the development is proposed in the Newbury / Thatcham spatial area and includes the strategic sites of Sandleford (1,500 units) and North East Thatcham (1,500 units).

The other two spatial areas being the North Wessex Downs Area of Outstanding Natural Beauty and the Eastern Area.

- f) Fostering economic growth and supporting local communities - This section sets out the Council approach to employment land and office development. It identifies the total requirement and proposes individual sites to meet this need. This section also includes town centres and transport policies together with an explicit requirement for new development to contribute to the delivery of infrastructure either financially or by the direct provision on site.

It should be noted that despite updating the employment evidence to take account of Brexit and Covid 19 (one of the key issues raised by the Regulation 18 consultations) and repeated calls for additional sites to be put forward for consideration as office / industrial development it has not been possible to identify sufficient land given the constraints within West Berkshire to meet the identified need. The Council has also approached every local planning authority within a 60minute drive time of Newbury, under Duty to Co Operate, with no success. Therefore, the LPR recommends a review of all employment policies within the next 5 years.

- g) Non-strategic site allocations – Our place based approach

5.9 Development Management Policies – The following sections of the LPR contain the specific Development Management policies against which future planning applications

will be determined and updates the former saved policies from the 2007 Local Plan and bring them all together rather than contained in the Saved Policies Local Plan, the Core Strategy and the Housing Site Allocations DPD. These policies have been grouped into themes based around:-

- h) Our place based approach - Policies for development in the countryside, the separation of settlements and AWE.
- i) Our environment and surroundings – A new policy for health and well-being, sustainable development (net zero housing), environmental nuisance and pollution control, water quality, air quality, conservation areas and listed buildings.
- j) Delivering Housing – A new policy on First Homes, Self and Custom-build housing, specialised housing and residential space standards as well as carrying forward the policies about housing in the countryside, residential annexes and residential amenity.
- k) Fostering economic growth and supporting local communities - Policies relating to employment applications in urban and rural locations.
- l) Appendices. - A detailed monitoring framework covering all policy areas, with targets and indicators included so that each policy can be measured to see if it is achieving its aims. Further information on monitoring and how this links to the strategic objectives is also covered. The other appendices provide more information on how and why certain policies have been developed and a glossary.

6 Other options considered

- 6.1 A “do nothing” option was considered and rejected because West Berkshire prides itself on being a plan led Authority. To not have an up to date plan would leave the Council open to unplanned and inappropriate development and development “through appeal”.
- 6.2 The SA/SEA has to consider every option that has been considered for inclusion in the Local Plan Review and also assessed the sustainability of each policy. This means that during the production of the LPR hundreds of different options have been considered by officers before being put to members for consideration. Each proposal put to PAG has then either been accepted, modified or rejected before the final plan drafted for consideration by Council has been approved. This is the recommended option.

7 Next Steps

- 7.1 In the event that the recommendations set out at the beginning of this report are approved, the Planning Team will spend the remainder of December preparing for the formal Regulation 19 consultation, including uploading documents to the website and checking the Proposed Submission Local Plan Review and all the supporting documents for consistency prior to going live on 6th January 2023 for six weeks.
- 7.2 During this period, interested parties will have the opportunity to review the published documents and prepare their submissions ahead of the formal consultation period.
- 7.3 After the formal consultation period ends, the Planning Team will have approximately one month to collate, consider and summarise the responses received, and submit the

Proposed Submission Local Plan Review 2022-2039, Regulation 19 responses and supporting evidence base to the Secretary of State for independent examination. From then on, the programme will be in the hands of the Planning Inspectorate.

7.4 Anyone wishing to be heard by the Planning Inspector during the Public Examination should ensure that they submit formal representations on the LPR during the six week Regulation 19 public consultation.

8 Conclusion

For the reasons set out in this report, the Proposed Submission Local Plan Review 2022-39 (attached at Appendix D) is recommended for progression to Regulation 19 consultation, followed by submission to the Secretary of State, along with its supporting documents, for independent examination.

Appendices

Appendix A – Equalities Impact Assessment – WBC Stage 1

Appendix B – Data Protection Impact Assessment

Appendix C – List of Supporting Documents

Appendix D – Proposed Submission Local Plan Review 2022-2039

Appendix E - Sustainability Appraisal / Strategic Environmental Assessment

Appendix F – Habitats Regulations Assessment

Appendix G – Equality Impact Assessment – LPR – Summary

Appendix H - Statement of Consultation - Summary

Appendix I – Duty to Cooperate Statement

Appendix J – Policies Map – Available on the website only due to file size.

(All appendices available online at <https://www.westberks.gov.uk/local-plan-evidence>)

Background Papers:

The remainder of the evidence base underpinning the Local Plan Review may be viewed on the Council's website at <https://www.westberks.gov.uk/local-plan-evidence>

Subject to Call-In:

Yes: ☐ No: ☒

The item is due to be referred to Council for final approval ☒

Delays in implementation could have serious financial implications for the Council ☐

Delays in implementation could compromise the Council's position ☐

Considered or reviewed by Overview and Scrutiny Management Committee or associated Task Groups within preceding six months ☐

Item is Urgent Key Decision ☐

Report is to note only ☐

Wards affected: ALL

Officer details:

Name: Bryan Lyttle
Job Title: Planning Policy Manager
Tel No: 01635 519638
E-mail: Bryan.Lyttle@westberks.gov.uk

Appendix A

Equality Impact Assessment (EqIA) - Stage One

What is the proposed decision that you are asking the Executive to make:	None the LPR is a function of Council
Summary of relevant legislation:	
Does the proposed decision conflict with any of the Council's priorities for improvement? <ul style="list-style-type: none"> • Ensure our vulnerable children and adults achieve better outcomes • Support everyone to reach their full potential • Support businesses to start develop and thrive in West Berkshire • Develop local infrastructure including housing to support and grow the local economy Maintain a green district • Ensure sustainable services through innovation and partnerships 	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please indicate which priority and provide an explanation
Name of Budget Holder:	Bryan Lyttle
Name of Service/Directorate:	Development and Regulation
Name of assessor:	Bryan Lyttle
Date of assessment:	October 2022
Version and release date (if applicable):	

Is this a ?		Is this policy, strategy, function or service ... ?	
Policy	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	New or proposed	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Strategy	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Already exists and is being reviewed	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Function	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Is changing	Yes <input type="checkbox"/> No <input type="checkbox"/>
Service	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

(1) What are the main aims, objectives and intended outcomes of the proposed decision and who is likely to benefit from it?	
Aims:	To provide a strategic direction for new development in West Berkshire in that it provides the most sustainable

	development in the right place at the right scale at the right time together with the appropriate infrastructure
Objectives:	
Outcomes:	
Benefits:	

(2) Which groups might be affected and how? Is it positively or negatively and what sources of information have been used to determine this?

(Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation)

Group Affected	What might be the effect?	Information to support this
Age	Provision of suitable housing throughout the various life stages an individual might experience – including homelessness, new home, family home, divorce, separation or bereavement.	The age protected characteristic includes the consideration of all ages in society, the assessment of which recognises that vulnerability can change across age groups and the impact of a policy will not necessarily be uniform across all ages. The impact of LPR policies are generally positive for all with some having a particularly positive impacts on this group. The LPR aims to provide sustainable SP18 (Housing Type and Mix) that new housing provision meets the identified need at the local level, including a mix of unit sizes and be adaptable. Which are needed to support the ageing population.
Disability	Difficulty in finding suitable housing or employment.	The policies within the LPR were identified as being generally positive for all within society, the policies within the plan are written positively with some policies having positive impacts on this group (eg DM 20 Specialist Housing and the requirement to provide M4(3)housing) Policy Sp18. The policies in the LPR should address the needs of those with disabilities, the Health Impact Assessments has the potential

		to be of particular benefit for people with disabilities.
Gender Reassignment	Discrimination in relation to access to housing or employment.	The policies within the LPR are regarded as being generally positive for all and as having no impact on this group. The promotion of equal opportunities is integral to the integrity of the plan to support sustainable development. The Plan is inclusive of all members of the community and does not discriminate against any gender reassignment
Marriage and Civil Partnership	Discrimination in relation to access to housing or employment.	The policies within the LPR are regarded as being generally positive for all and as having no differential impact this group. The promotion of equal opportunities is integral to the integrity of the plan to support sustainable development. The Plan is inclusive of all members of the community and does not discriminate against any relationship status.
Pregnancy and Maternity	Discrimination in relation to access to housing or employment.	The policies within the LPR are regarded as being generally positive for all. Given the potential health care and community infrastructure needs of this protected characteristic group, some of the policies in the plan have highlighted a positive impact through assessment.
Race	Discrimination in relation to access to housing or employment.	The policies within the LPR are regarded as being generally positive for all, the only policy within the LPR which had positive impact directed particularly at the Race protected characteristic group are RSA 33 and DM21 (Gypsy and Traveller provision). It provides a criteria based policy which directs appropriate site development should the need arise.

Religion or Belief	Discrimination in relation to access to housing or employment.	The policies within the LPR are regarded as being generally positive for all and as having no differential impact on this group. The promotion of equal opportunities is integral to the integrity of the plan to support sustainable development. The Plan is inclusive of all members of the community and does not discriminate against any religion or belief.
Sex	Discrimination in relation to access to housing or employment.	The policies within the LPR are regarded as being generally positive for all and as having no differential impact on this group. The promotion of equal opportunities is integral to the integrity of the plan to support sustainable development. The Plan is inclusive of all members of the community and does not discriminate against sex.
Sexual Orientation	Discrimination in relation to access to housing or employment.	The policies within the LPR are regarded as being generally positive for all and as having no differential impact on this group. The promotion of equal opportunities is integral to the integrity of the plan to support sustainable development. The Plan is inclusive of all members of the community and does not discriminate against sexual orientation.
Further Comments:		

(3) Result

Are there any aspects of the proposed decision, including how it is delivered or accessed, that could contribute to inequality?

Yes ☐ No ☒

Please provide an explanation for your answer:

Please see above

Will the proposed decision have an adverse impact upon the lives of people, including employees and service users?

Yes ☐ No ☒

Please provide an explanation for your answer:

Please see above

If your answers to question 2 have identified potential adverse impacts and you have answered 'yes' to either of the sections at question 3, or you are unsure about the impact, then you should carry out a EqlA 2.

If an EqlA 2 is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the EqlA guidance and template – <http://intranet/index.aspx?articleid=32255>.

(4) Identify next steps as appropriate:	
EqlA Stage 2 required	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Owner of EqlA Stage Two:	
Timescale for EqlA Stage Two:	

Name: Bryan Lyttle

Date: 26th October 2022

Please now forward this completed form to Pamela Voss, Equality and Diversity Officer (pamela.voss@westberks.gov.uk), for publication on the WBC website.

Appendix B

Data Protection Impact Assessment – Stage One

The General Data Protection Regulations require a Data Protection Impact Assessment (DPIA) for certain projects that have a significant impact on the rights of data subjects.

Should you require additional guidance in completing this assessment, please refer to the Information Management Officer via dp@westberks.gov.uk

Directorate:	Development and Regulation
Service:	Planning Policy
Team:	Planning Policy
Lead Officer:	Bryan Lytle
Title of Project/System:	Local Plan Review
Date of Assessment:	26 October 2022

Do you need to do a Data Protection Impact Assessment (DPIA)?

	Yes	No
Will you be processing SENSITIVE or “special category” personal data? <small>Note – sensitive personal data is described as “data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person’s sex life or sexual orientation”</small>	<input type="checkbox"/>	X
Will you be processing data on a large scale? <small>Note – Large scale might apply to the number of individuals affected OR the volume of data you are processing OR both</small>	X	<input type="checkbox"/>
Will your project or system have a “social media” dimension? <small>Note – will it have an interactive element which allows users to communicate directly with one another?</small>	<input type="checkbox"/>	X
Will any decisions be automated? <small>Note – does your system or process involve circumstances where an individual’s input is “scored” or assessed without intervention/review/checking by a human being? Will there be any “profiling” of data subjects?</small>	<input type="checkbox"/>	X

	Yes	No
Will your project/system involve CCTV or monitoring of an area accessible to the public?	<input type="checkbox"/>	X
Will you be using the data you collect to match or cross-reference against another existing set of data?	<input type="checkbox"/>	X
Will you be using any novel, or technologically advanced systems or processes?	<input type="checkbox"/>	X
<small>Note – this could include biometrics, “internet of things” connectivity or anything that is currently not widely utilised</small>		

If you answer “Yes” to any of the above, you will probably need to complete [Data Protection Impact Assessment - Stage Two](#). If you are unsure, please consult with the Information Management Officer before proceeding.

Appendix C

Local Plan Review – List of Supporting Documents

Document	Purpose / Status	Availability – all documents will be available on the website by no later than <u>5pm on Friday 25 November 2022</u> , unless otherwise stated
Sustainability Appraisal/Strategic Environment Assessment	An iterative process whereby the economic, environmental and social consequences of policies are assessed throughout the stages of preparation of the LPR	Summary Attached as Appendix E to this report 22 pages. Full version available on Council website at https://westberks.gov.uk/local-plan-evidence 717 pages.
Habitats Regulation Assessment	An iterative process whereby policies are assessed in terms of their impact on habitats and species throughout the stages of preparation of the LPR	Attached as Appendix F to this report Available on Council website at https://westberks.gov.uk/local-plan-evidence
Policies Map	A map showing all the areas in West Berkshire where different LPR policies apply	Only available of website due to file size Available on Council website at https://westberks.gov.uk/local-plan-evidence
Duty to Cooperate Statement	Engagement with relevant bodies under the Duty to Cooperate is ongoing – progress to date is published at key stages in the LPR process.	Attached as Appendix I to this report Available on Council website at https://westberks.gov.uk/local-plan-evidence
Statement of Consultation	Sets out consultation on the LPR to date including Regulation 18 representations and the Council's responses. Proof-	Summary attached as Appendix H to this report 17 pages. Full version (3,139) available on Council website at

	reading for consistency of Council responses to individual representations made during Regulation 18 consultation is underway but no material changes expected to overall conclusions.	https://westberks.gov.uk/local-plan-evidence
Equality Impact Assessment – LPR	Assesses the potential impact of LPR policies on different groups within West Berkshire. Appendices being finalised but no material changes expected to overall conclusions.	Summary attached as Appendix G to this report Available on Council website at https://westberks.gov.uk/local-plan-evidence NOTE Appendices will be available for reference purposes at the start of the Regulation 19 consultation.
Air Quality Study 2022	Modelling and assessment work that predicts no significant effects on air quality receptors – currently undergoing model refinements but no material changes expected to overall conclusions.	Summary report available on Council website at https://westberks.gov.uk/local-plan-evidence NOTE Full report will be available for reference purposes at the start of the Regulation 19 consultation.
Whole Plan Viability Report 2022	Work that assesses the viability of LPR policies across a range of variables to ensure that the level of development and proposed infrastructure requirements are viable and therefore deliverable. Technical appendices being finalised but no material changes expected to overall conclusions	Main report available on Council website at https://westberks.gov.uk/local-plan-evidence NOTE Technical appendices will be available for reference purposes at the start of the Regulation 19 consultation.
Employment Land Review (ELR) 2020	Update to the 2020 Employment Land	2020 ELR available on Council website at

and the ELR Update 2022	Review – requires revision to take account of changes to LPR made at PAG on 17/11/22 but no material changes expected to overall conclusions	https://westberks.gov.uk/local-plan-evidence ELR Update 2022 will be made available as soon as possible and no later than at the start of the Regulation 19 consultation.
Housing Employment Land Availability Assessment (HELAA)	Assessment of availability of land for housing and employment – requires updating with a further 50 employment sites that have been assessed but not yet added. No material changes expected to overall conclusions	Available on Council website at https://westberks.gov.uk/local-plan-evidence Complete version of HELAA will be available at the start of the Regulation 19 consultation.
Gypsy and Traveller and Travelling Showperson Accommodation Assessment (GTAA)	Provides evidence to identify accommodation needs of Gypsies and Travellers and Travelling Showpeople across the district.	Available on Council website at https://westberks.gov.uk/local-plan-evidence
Strategic Housing Market Assessment (SHMA)	Provides information about existing and future housing needs and demand	Available on Council website at https://westberks.gov.uk/local-plan-evidence
Visioning 2022		Available on Council website at https://westberks.gov.uk/local-plan-evidence
Appropriate Countryside Designation Study 2022		Available on Council website at https://westberks.gov.uk/local-plan-evidence
Infrastructure Delivery Plan (IDP) 2022	The IDP is a live document which is refreshed regularly and sets out details of the infrastructure needed to support delivery of the LPR	Available on Council website at https://westberks.gov.uk/local-plan-evidence

Strategic Flood Risk Assessments	Determines the variation in flood risk across the district	Available on Council website at https://westberks.gov.uk/local-plan-evidence
Transport Assessment		Available on Council website at https://westberks.gov.uk/local-plan-evidence
Landscape Sensitivity and Capacity Assessments for Individual Sites	Assessments complete and have informed the Proposed Submission LPR but not yet uploaded to website - no material changes to overall conclusions	Assessments will be made available as soon as possible and no later than at the start of the Regulation 19 consultation. Please check Council website at https://westberks.gov.uk/local-plan-evidence
Settlement Boundary Review 2022	Review complete and has informed the Proposed Submission LPR but not yet uploaded to website - no material changes to overall conclusions	The document including individual maps will be made available as soon as possible and no later than at the start of the Regulation 19 consultation. Please check Council website at https://westberks.gov.uk/local-plan-evidence
Local Development Scheme	Project plan showing what documents will be included in the Local Plan	Available on Council website at https://westberks.gov.uk/lds
Statement of Community Involvement	Sets out how the public and others will be involved and engaged in preparing new Local Plan documents	Available on Council website at https://westberks.gov.uk/statement-community-involvement
Authority Monitoring Reports (AMR)	The AMR monitors progress of Local Plan policies and documents, including housing delivery and employment floorspace completions.	Available on Council website at https://westberks.gov.uk/amr